

PASIANSI WILDLIFE TRAINING INSTITUTE



REVIEWED ALMANAC FOR THE ACADEMIC YEAR 2016/2017

FIRST SEMESTER

DATE	EVENT	RESPONSIBLE PERSON (S)
22 – 26 Aug 2016	Registration and orientation of BTCWLE and TCWLE students	RAO DOS ACC & SO
22 – 26 Aug 2016	Curriculum review	Curriculum Steering Committee
25 August 2016	Submission of Assessment Plans	CDO
29 August 2016	Official opening of BTCWLE & TCWLE course	Principal
1 st September 2016	Commencement of studies/classes	BTCWLE & TCWLE
1 st September - 21 October 2016	Field Training Safari	BTCWLE – 1 st Group
	Theory classes	BTCWLE – 2 nd Group & TCWLE
21 October – 28 Nov 2016	Field Training Safari	BTCWLE – 2 nd Group
	Theory classes	TCWLE
20 Sept 2016	Quality Control and Assurance Committee (QCAC) meeting	Members of QCAC
23 Sept 2016	Workers Council meeting	Members
29-30 Sept 2016	69 th -1 st Advisory Board meeting	IAB members
07 October 2016	Announcement for short course applications	RAO/SCRCC
10 – 21 October 2016	Receiving and processing SC I applications	RAO/SCRCC
24 October 2016	Call for SC I admission	RAO/SCRCC/PRO
01 – 03 Nov 2016	Registration and orientation of SC I students	RAO/SCRCC/DOS
04 November 2016	Departure of SC I students to Fort Ikoma Camp	SCRCC
05 – 07 Nov 2016	Orientation to Serengeti Ecosystem	SCRCC
08 November 2016	Commencement of studies	SC I
29 Nov – 12 Dec 2016	Preparation for exams	Students
05 Dec 2016	Submission of CA	EO
13 – 22 Dec 2016	Semester I Exams	Students and instructors
22 Dec 2016 – 7 Jan 2017	Holiday recess for students	Students
23 Dec 2016 – 3 Jan 2017	Holiday recess for staff	Staff
04 – 13 Jan 2017	Marking of exams	Instructors
04 Jan 2017	Announcement for short course applications	RAO/SCRCC
05 – 13 Jan 2017	Receiving and processing SC II applications	RAO/SCRCC

DATE	EVENT	RESPONSIBLE PERSON (S)
16 Jan 2017	Call for SC II admission	RAO/SCRCC/PRO
02 – 05 Feb 2017	Registration and orientation of SC II students	RAO/SCRCC/DOS
06 Feb 2017	Departure of SC II students to Fort Ikoma Camp	SCRCC
07 – 08 Feb 2017	Orientation to Serengeti Ecosystem	SCRCC
09 Feb 2017	Commencement of studies	SC II
07 Jan 2017	Arrival and registration	DOS & ACC
08 – 22 Jan 2017	Military training	Students and disciplinarians
16 – 17 Jan 2017	Compilation of 1 st Semester Exams Results	Examinations Committee
16 Jan 2017	Announcement for 2017/2018 intake	RAO & PRO
17 Jan – 30 March 2107	Receiving and compilation of filled application forms	RAO
23 – 31 January 2017	Preparation for SC I graduation	SCRCC
18 Jan 2017	Release of 1 st Semester Provisional Exams Results	Principal
19 – 22 Jan 2017	Preparation for Supplementary exams	Supplementary Students
23 – 30 Jan 2017	Supplementary/Special Exams	Supplementary Students
24 Jan – 02 Feb 2017	Marking of Supplementary Exams	Instructors
03 Feb 2017	Training Committee meeting	Instructors
	Release of Provisional Supplementary exams results	Principal
SECOND SEMESTER		
23 Jan 2017	Commencement of studies	Students and instructors
30 Jan – 17 March 2017	Field Training Safari	BTCWLE students – 1 st group
	Field Training Safari	TCWLE students
	Theory classes	BTCWLE students – 2 nd group
17 March – 02 May 2017	Field Training Safari	BTCWLE students – 2 nd group
	Theory classes	BTCWLE students – 1 st group
	Theory classes	TCWLE students
31 Jan 2017	Quality Control and Assurance Committee Meeting (QCAC)	Members
02 Feb 2017	Graduation for SC I students	SCRCC
09 – 10 Feb 2017	69 th - 2 nd Advisory Board meeting	Members
31 March 2017	Call for interview for 2017/2018 intake	RAO & PRO
02 April 2017*	Easter holiday	All
10 – 11 April 2017	Interview for 2017/2018 intake	Interview Committee
12 – 18 April 2017	Marking of Interview exams	Interview Committee
19 – 20 April 2017	Review of marked interview scripts	External Examiners
	Compilation of Interview Results	Interview Committee
21 April 2017	Release of Interview exam results	Principal
	Selection of applicants for new intake	Training Committee
24 – 30 April 2017	Preparation for SC II graduation	SCRCC
02 May 2017	Graduation for SC II students	SCRCC
24 April - 15 May 2017	Admission of selected applicants into NACTE- CAS	DP-ARC & RAO
26 April 2017	Union day	All
01 May 2017	Labour day	All

DATE	EVENT	RESPONSIBLE PERSON (S)
02 May 2017	Management Committee meeting	Members
	Appointment of chairman and secretary of graduation committee	Management Committee
09 May 2017	Ad hoc Graduation Committee meeting	Secretary - Graduation Committee
03 – 14 May 2017	Preparation for exams	Students
10 May 2017	Submission of CA results	EO
11 May 2017	Ad hoc Graduation Committee meeting	Secretary - Graduation Committee
12 May 2017	Training Committee meeting	Instructors
15 – 23 May 2017	End of semester II exams	Students and instructors
24 May – 05 June 2017	Marking of semester II exams	Instructors
25 May – 30 June 2017	Pass out parade rehearsal	Students and Disciplinarians
06 – 09 June 2017	Compilation of semester II exam results	Examinations Committee
09 June 2017	Training Committee meeting	Instructors
	Release of Semester II provisional exam results	Principal
12 – 16 June 2017	Semester II Supplementary exams	Students and instructors
19 – 20 June 2017	Marking of Supplementary exams	Instructors
20 - 23 June 2017	Review of marked scripts for semesters I & II	External examiners
24 - 25 June 2017	Compilation of 1 st & 2 nd semester exam results	Examination Committee
23 June 2017	Ad hoc Graduation Committee meeting	Secretary - Graduation Committee
26 June 2017	Training Committee meeting	Instructors
	Release of overall provisional exam results for 2016 /2017	Principal
27 June 2017	Quality Control and Assurance Committee Meeting	QCAC Members
28 June 2017	Workers Council Meeting	Members
29 - 30 June 2017	69 th -3 rd Advisory Board meeting	IAB Members
01 July 2017	52 nd Graduation Ceremony	All
02 July – 18 August 2017	Study tour/refresher course/holiday	All Staff
21 August 2017	Beginning of Academic year 2017/2018	All